

Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: John Kralt (Chair), Geoffrey Barlow, Vernah Fleming, David Furry, Lynn Jones, Leah Padfield, Dianne Rintjema, Kumbir Vandeyar

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

Regrets: Carol Penner

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

11-44	Moved: L. Jones	Seconded: D. Rintjema
	Be it resolved that the agenda is approved. CARRIED.	

4. Consent Agenda

4.1 Minutes of the November 15, 2011 Board Meeting

Corrections were made to motions 11-40 and 11-43 in the November 15th, 2011 minutes.

4.2 November 2011 Financial Report

The CEO reviewed the November financial report which was followed by a discussion of the Professional Development budget line and the 2012 Ontario Library Association Superconference. It was noted that the collections budget may be slightly underspent by year end.

4.3 November 2011 Statistical Report

The DCEO presented the November statistics noting that circulation was down 3% in November but year to date is up 8% over 2010. There was a discussion about capturing in-house library materials use.

4.4 Report of the CEO

The CEO gave her report after which re-accreditation and the 2012 capital budget were discussed.

4.5 Report of the DCEO

The DCEO reported on upgrades to the lighting at both libraries and the replacement of the air conditioning units at the Vineland library scheduled for spring 2012.

4.6 Board Correspondence

- i. Ontario Heritage Week letter

11-45	Moved: V. Fleming	Seconded: L. Padfield
	Be it resolved that the consent agenda be accepted. CARRIED.	

5. Business Arising

5.1 Re-accreditation

In order to meet the library accreditation accessibility standard, an adjustable computer desk was purchased and the library has now received accreditation. The certificate of accreditation will be presented at the Ontario Library Association Superconference awards dinner on February 3rd.

5.2 Friends of the Library

The CEO met with Margaret Andrewes and Donna Bothen for the first Friends meeting on December 6th.

5.3 Community Survey Results

The results of the library's community survey were reviewed. A discussion of the results and surveying non-library users followed.

5.4 Mission, Vision and Strategic Plan

The CEO will add "Technology Hub" to priority 2 "Engage Our Community". There was a discussion about the numbering of the priorities and changing "priority" to "area of focus".

5.5 Beamsville Building Project

i. Community Complex Work Groups

Report # AD 11 – 08 "Community Complex Steering Committee – Terms of Reference" to the Town of Lincoln Mayor and Council was reviewed.

11-46	Moved: D. Rintjema	Seconded: L. Padfield
	Be it resolved that the following people be approved as library representatives on the Community Complex Work Groups: Design Advisory, J. Nicholson and L. Jones; Communication, D. Furry and V. Fleming; Fundraising, K. Vandeyar. CARRIED.	

6. New Business

6.1 Staffing Review

An advertisement for the DCEO position will run in January 2012 and candidates will also be recruited at the Ontario Library Association Superconference in early February 2012.

7. Adjournment

The meeting was adjourned at 9:35 p.m. The next meeting will be held January 17th, 7:00 p.m. at the Moses F. Rittenhouse Library in Vineland.

Chair _____

Secretary/Treasurer _____