

**Mission Statement**

**The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.**

**Members Present:** John Kralt (Chair), Vernah Fleming, David Furry, Leah Padfield, Carol Penner, Dianne Rintjema, Kumbir Vandeyar

**Staff Present:** Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

**Regrets:** Geoffrey Barlow

**Absent:** Lynn Jones

**1. Call to Order**

The Chair called the meeting to order at 7:10 p.m.

**2. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**3. Agenda Approval**

11-39	Moved: C. Penner	Seconded: D. Furry
	Be it resolved that the agenda is approved. <b>CARRIED.</b>	

**4. Consent Agenda**

**4.1 Minutes of the October 18<sup>th</sup>, 2011 Board Meeting**

11-40	Moved: L. Padfield	Seconded: D. Furry
	Be it resolved that the minutes of the October 18 <sup>th</sup> , 2011 board meeting be approved as amended. <b>CARRIED.</b>	

**4.2 October Financial Report**

The CEO reviewed the October financial report highlighting the provincial capacity grant of \$2,932 that was received in addition to the annual provincial grant.

**4.3 October 2011 Statistical Report**

The DCEO reviewed the October statistics noting the increase in ebook circulation with was followed by a discussion of the library's ebook holdings.

**4.4 Report of the CEO**

The CEO presented her report which included the details of the next Evergreen update and the consortium's nomination for the Minister of Tourism and Culture's Award for Innovation.

**4.5 Report of the DCEO**

The DCEO reported on the library's Public Library Week events which concluded with a visit by Dr.

Marc Garneau. The DCEO announced her acceptance of the CEO position at the Niagara-on-the-Lake Public Library effective January 2<sup>nd</sup>, 2012.

#### 4.6 Board Correspondence

- i. Federation of Ontario Public Libraries – Membership renewal

11-41	Moved: L. Padfield	Seconded: D. Furry
	Be it resolved that the minutes of the consent agenda be accepted. <b>CARRIED.</b>	

### 5. Business Arising

#### 5.1 Re-accreditation

In order to meet the library accreditation accessibility standard, an adjustable desk has been ordered for the Fleming library to create an accessible computer work station.

#### 5.2 Friends of the Library

The initial Friends of the Library meeting is scheduled for December 6 and the Friends will meet with the board early in the new year.

#### 5.3 Budget Presentation to Council

Board Vice Chair C. Penner will attend the November 23 budget meeting and present the library budget highlights while the CEO present a budget overview.

#### 5.4 Community Survey Results

Deferred to December's meeting.

#### 5.5 Strategic Plan Directions

The strategic directions and mission and vision statements were reviewed. The CEO will develop specific actions for each strategic direction.

### 6. New Business

#### 6.1 SOLS Trustee Report

K. Vandeyar attended the November 5 SOLS Trustee meeting where the topics discussed included board/council relations, strategic plans and Friends groups. The meeting was described as a good opportunity to meet face-to-face with trustees from other municipalities and discuss issues and best practices.

#### 6.2 Board Christmas Event

A final decision was not made on a board Christmas event.

#### 6.3 Federation of Ontario Public Libraries – Renewal

11-42	Moved: L. Padfield	Seconded: D. Rintjema
	Be it resolved that the Federation of Ontario Public Libraries membership be renewed. <b>CARRIED.</b>	

#### 6.4 OLA Superconference

The CEO will email the board a list of conference sessions of interest to trustees. The early bird registration deadline is December 19 and the final registration deadline is January 27.

## 6.5 Early Literacy Station

11-43	Moved: D. Furry	Seconded: D. Rintjema
	Be it resolved that the Early Literacy Station be approved for purchase at a cost of \$2,835 plus tax. <b>CARRIED.</b>	

## 6.6 Beamsville Building Project

The board will work on the interior of the new library.

## 6.7 Library Tours

The CEO will accompany the Building Committee on a number of facility tours and report back to the board.

## 7. Adjournment

The meeting was adjourned at 10:00 p.m. The next meeting will be held December 13, 7:00 p.m. at the Fleming Library in Beamsville.

Chair \_\_\_\_\_

Secretary/Treasurer \_\_\_\_\_