

Mission Statement

The Lincoln Public Library supports and enriches our community by offering programs, services and materials for the life-long learning pursuits of culture, recreation, education, information technology and social connections.

Members Present: John Kralt (Chair), Vernah Fleming, Lynn Jones, Leah Padfield, Carol Penner , Dianne Rintjema, Kumbir Vandeyar

Staff Present: Jill Nicholson (CEO, recorder)

Regrets: David Furry, Geoffrey Barlow

Guest: Margaret Andrewes

1. Call to Order

The Chair called the meeting to order at 7:10 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

| | | |
|-------------|---|-----------------------|
| 12-9 | Moved: L. Padfield | Seconded: D. Rintjema |
| | Be it resolved that the agenda is approved. CARRIED. | |

4. Consent Agenda

4.1 Minutes of the January 17, 2012 Board Meeting

4.2 January 2012 Financial Report

4.3 January 2012 Statistical Report

Circulation was up 5% at Fleming and 4% at Moses F. Rittenhouse for a combined system total of 5%. Database and ebook circulation continues to increase dramatically.

4.4 Report of the CEO

4.5 Board Correspondence

i.Thank you note from Cathy Simpson, Former DCEO

| | | |
|--------------|---|---------------------|
| 12-10 | Moved: L. Padfield | Seconded: C. Penner |
| | Be it resolved that the consent agenda be accepted. CARRIED. | |

5. Business Arising

5.1 OLA Conference Review

K. Vandeyar , D. Rintjema, V. Fleming and C. Penner attended the OLA Conference. They will circulate their reports via email to the Board members. They will also present any key learning points at the Visioning session on March 1.

5.2 DCEO Recruitment

To date, there have been 10 applicants for the DCEO position. The deadline for applications is February 24. The interview team will be comprised of the CEO, the Vice Chair and the Coordinator of Technical Services. The CEO will do the initial assessment of the resumes to determine whether the application deadline should be extended. J. Kralt and D. Rintjema will not participate in the DCEO hiring process since they have a professional relationship with one of the candidates.

6. New Business

6.1 2012 Fees and Fines

| | | |
|-------|--|-----------------------|
| 12-11 | Moved: C. Penner | Seconded: D. Rintjema |
| | Be it resolved that the Fees and Fines for 2012 be approved. CARRIED. | |

6.2 SOLS Trustee Meeting

The next SOLS Trustee Meeting will take place on Saturday April 14 at the Burlington Public Library. K. Vandeyar will be attending. An invitation was extended to other board members to also attend.

6.3 Library Design Webinar

The CEO has registered for Library Design Webinar on March 8. Available board members are invited to attend.

6.4 Service Vision Preparation

The meeting was turned over to K. Vandeyar who is leading the Service Vision for the Board. M. Andrewes was asked to facilitate the preparation work. After an overview of the documents prepared for the Service Vision exercise, the Board Members and CEO were tasked with work to be completed by April 1 for the special Visioning work session.

7. Adjournment

| | | |
|-------|---|--|
| 12-12 | Moved: L. Padfield | |
| | Be it resolved that the meeting be adjourned at 9:20 p.m. CARRIED. | |

The next meeting will be held March 20, 7:00 p.m. at the Moses F. Rittenhouse Library in Vineland.

Chair _____

Secretary/Treasurer _____