



Mission Statement

The Lincoln Public Library supports and enriches our community by offering programs, services and materials for the life-long learning pursuits of culture, recreation, education, information technology and social connections.

Members Present: John Kralt (Chair), Geoffrey Barlow, Vernah Fleming, David Furry, Lynn Jones, Leah Padfield, Dianne Rintjema, Kumbir Vandeyar

Staff Present: Jill Nicholson (CEO, recorder)

Regrets: Carol Penner

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

12-1	Moved: D. Furry	Seconded: D. Rintjema
	Be it resolved that the agenda is approved with the additional of Election of Chair and Vice Chair. CARRIED.	

4. Delegations

i. Lincoln Archives

Ray Konkle, Mary Lou Garr and Ruth Smith, representing the Lincoln Archives, presented an overview of their mandate to preserve the paper heritage of the Town of Lincoln and the need to secure a permanent home once their three year agreement with the Vineland Innovation Centre ends. They require approximately 1,000 square feet of space. They requested that the municipality consider three options: 1) the possibility of space in the new complex; 2) Partner with the library and the municipality to find a benefactor who would fund additional space in the new complex for the archives or 3) use space in the old 1851 library building. The Board inquired about Archives locations in other communities in Niagara and the Archives' plans for digitization.

ii. Literacy Council of West Niagara

Margaret Maynard, Executive Director, and Gary Cooper, Board Chair of the Literacy Council of West Niagara, outlined the history of their organization from its beginnings in 1985 located in the Fleming Branch. The Executive Director discussed the type of clients and services offered. She indicated that the Literacy Council is unsure of its continued use of the town owned Howard House and was looking at possible future space. She described the type of space required – offices and a computer lab – and the flexibility of using common space in possibly the new complex.

5. Consent Agenda

5.1 Minutes of the December 13, 2011 Board Meeting

5.2 December 2011 Financial Report

The Provincial Grant arrived in late December. Total expenditures were 97% of the total budget amount with a few items still outstanding.

5.3 December 2011 Statistical Report

Circulation was down 1% in Beamsville and up 7% in Vineland with a system increase of 3 %. Database and ebook use has dramatically increased, with databases up 513% and ebooks up 634%.

5.4 Report of the CEO

With the surplus funds in the capital account, a second Early Literacy Centre was purchased for Vineland. Registration for the Winter Preschool Programs began January 4. The Friends will meet again on February 8.

5.5 Board Correspondence

i. Ontario Public Library Guidelines Monitoring and Accreditation Council – Confirmation of re-accreditation

12-2	Moved: L. Padfield	Seconded: D. Rintjema
	Be it resolved that the consent agenda be accepted. CARRIED.	

6. Business Arising

6.1 OLA Conference

K. Vandeyar would like to attend the full conference and D. Rintjema would like to attend Thursday and Friday. V. Fleming and C. Penner will contact the CEO as soon as possible with their decisions.

6.2 DCEO Recruitment

The Board concurred with the content of the DCEO job description and authorized that the DCEO job posting be advertised. The CEO will be available to meet with possible candidates at the OLA Conference.

6.3 Strategic Plan

12-3	Moved: D. Rintjema	Seconded: V. Fleming
	Be it resolved that the 2012-2015 Strategic Plan be approved. CARRIED.	

6.4 Beamsville Building Project

The Board had a wide ranging discussion on the complex planning process. The Board also discussed its planning work for the new Beamsville Library interior.

The Board approved the following motions from the discussions.

12-4	Moved: L. Jones	Seconded: V. Fleming
	Be it resolved that Margaret Andrewes be engaged to facilitate Service Delivery Visioning for the Library Board CARRIED.	

12-5	Moved: D. Furry	Seconded: D. Rintjema
	Be it resolved that K. Vandeyar be the Board lead in the Service Delivery review. CARRIED.	

7. New Business

7.1 Chair and Vice Chair Appointments

12-6	Moved: K. Vandeyar	Seconded: L. Padfield
	Be it resolved that J. Kralt be appointed Chair for 2012. CARRIED.	

12-7	Moved: L. Padfield	Seconded: G. Barlow
	Be it resolved that C. Penner be appointed Vice Chair for 2012. CARRIED.	

7. Adjournment

12-8	Moved: L. Padfield	
	Be it resolved that the meeting be adjourned at 10:20 p.m. CARRIED.	

The next meeting will be held February 23rd, 7:00 p.m. at the Moses F. Rittenhouse Library in Vineland.

Chair _____

Secretary/Treasurer _____