

Mission Statement

The Lincoln Public Library supports and enriches our community by offering programs, services and materials for the life-long learning pursuits of culture, recreation, education, information technology and social connections.

Members Present: John Kralt (Chair), Geoffrey Barlow, Lynn Jones, Leah Padfield, Dianne Rintjema, Kumbir Vandeyar

Staff Present: Jill Nicholson (CEO, recorder)

Regrets: Vernah Fleming, David Furry, Carol Penner

Guest: Janice Coles new DCEO

1. Call to Order

The Chair called the meeting to order at 7:10 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

12-27	Moved: L. Padfield	Seconded: D. Rintjema
	Be it resolved that the agenda is approved with the addition of two items – Berries and Blooms Festival and the Hospital Agenda. CARRIED.	

4. Consent Agenda

4.1 Minutes of the March 22, 2012 Board Meeting

4.2 March 2012 Financial Report

The budget is on track, including the collections purchases. The Collections

4.3 March 2012 Statistical Report

Circulation was up 11% at Fleming and 15% at Moses F. Rittenhouse for a combined system total of 10%. Database and ebook circulation continues to increase dramatically. Statistics for the Our Ontario local history database became available for April and these will now be added to the database statistics. The statistics for the library blogs have recently become available, and these have been added to the statistics sheet.

4.4 Report of the CEO

The Library has received a grant from Service Canada to help fund the student Summer Program Assistant position. Recruitment is underway and the start date is June 4.

4.5 Board Correspondence

None

12-28	Moved: L. Jones	Seconded: G. Barlow
	Be it resolved that the consent agenda be accepted. CARRIED.	

5. Business Arising

5.1 DCEO Recruitment

Janice Coles is the successful candidate for the DCEO position. She starts her duties formally on June 4.

5.2 Visioning Process and Space Consultant

The draft report by the Space Consultant arrived Monday May 14. Due to the short timeline for

review, the Board agreed to meet on Wednesday May 30 to discuss the report. Mr. McCarthy will be sending some additional information for the report in the near future. L. Jones and K. Vandeyar will meet to develop a report which melds the library's vision for the new Beamsville facility with the space needs.

5.3 Community Complex Planning Update

The next planning meeting for the Work Groups is May 16. The public consultation on April 21 was well attended and valuable input was gathered. The results from this session are available on the Town's website. The timetable for the design RFP has been finalized. The Board will ensure that its contribution for the RFP will be submitted before the release date.

6. New Business

6.1 Policy Review – E-2 Membership, G-8 Hiring and G-11 Leaves

E-2 Membership is being amended to allow for limited borrowing privileges of print materials for Grimsby residents who work or study in Lincoln.

G-8 Hiring is being amended to include a police check as a condition of employment.

G-11 Leaves is being amended to include a full explanation of sick leave for full-time employments.

12-29	Moved: K. Vandeyar	Seconded: G. Barlow
	Be it resolved that Policies E-2 Membership, G-8 Hiring and G-11 Leaves be accepted as amended. CARRIED.	

6.2 Annual Report

The brochure and the full annual reports will be distributed at the next Board meeting.

6.3 CEO Evaluation Committee

Deferred to the May 30 special Board meeting.

6.4 Community Access Program (CAP) Cancellation

The Board requested that the letter of support for CAP be circulated via email for further review.

6.5 Library and Archives Canada Interlibrary Loan Cancellation

The Board requested that the letter of support for the continuation of Library and Archives Canada's interlibrary loan program be circulated via email for further review.

6.6 Berries and Blooms Festival

The Library will have a booth at the Berries and Blooms Festival which takes place June 16 at the Beamsville District Secondary School. Board members who are available to be at the booth will contact the CEO to set up a time for coverage.

6.7 Hospital Petition

12-30	Moved: J. Kralt	Seconded: G. Barlow
	Be it resolved that the Lincoln Public Library Board allow the hospital petition in the library facilities as an exception to Policy C6 Petitions. LOST.	

8. Adjournment

12-31	Moved: L. Jones	
	Be it resolved that the meeting be adjourned at 9:22p.m. CARRIED.	

The next meeting will be held June 19, 7:00 p.m. at the Fleming Library in Beamsville.

Chair _____

Secretary/Treasurer _____