



Mission Statement

The Lincoln Public Library supports and enriches our community by offering programs, services and materials for the life-long learning pursuits of culture, recreation, education, information technology and social connections.

Members Present: Geoffrey Barlow (arrived 7:47), Vernah Fleming, Lynn Jones, Leah Padfield, Dianne Rintjema, Jo-Anne Vandermeij, Kumbir Vandeyar

Regrets: John Kralt, David Furry,

Staff Present: Jill Nicholson (CEO), Janice Coles (DCEO, Recorder)

Guest: Beth Wagner

1. Call to Order

Vice-Chair D. Rintjema assumed the Chair in the absence of J. Kralt. She called the meeting to order at 7:33 pm.

2. Declaration of Conflict of Interest

None.

3. Approval of Agenda

14-20	Moved: L. Jones	Seconded: L. Padfield
	Be it resolved that the agenda be approved. Carried.	

4. Library User Group Fundraising Report

The Chair welcomed back Beth Wagner, Chair of the Library Fundraising Committee. She updated the Board on the committee's plans:

- The Comfort Food Crawl has wrapped up, with the exception of the Olympia restaurant, which is offering its Lincoln Special this month because they had another promotion happening in February. Some cheques have been received: De la terre: \$70; Neighbourhood Pizza: \$100; August: \$200. August wants to do something in the summer as well.
- The Taste of Our Town Dinner and Auction is coming together. A new contract with Twenty Valley has been signed. There will be three sets by the band, and the silent and live auctions will be arranged to coincide with the timing of the sets. Invitations are being sent out. There are 160 tickets, which are available at the Fleming Library. The committee hopes to offer a tax receipt for part of the ticket cost, but the exact amount is yet to be determined. Mrs. Wagner distributed the menu, with pricing, the poster, and an invitation. Media releases and other publicity have been done.

In response to a question from the Chair, Mrs. Wagner clarified that the \$5 corkage fee will apply if the wine is donated but not if the wine is supplied by Twenty Valley, which would be \$22 per bottle.

The Chair thanked Mrs. Wagner, who left the meeting at 7:52 pm.

14-21	Moved: L. Padfield	Seconded: V. Fleming
	Be it resolved that the Library User Group Complex Fundraising report be received as information. Carried.	

5. Consent Agenda

5.1 Minutes of the February 19, 2014 Board meeting

The minutes were reviewed.

5.2 February 2014 Financial Report

The CEO presented the report. In response to a question from L. Padfield, the CEO explained that there were ten non-resident cards purchased in 2013, which is why 10 were budgeted for 2014. Non-residents working in Lincoln or living closer to a Lincoln library than to their local library are the people who usually purchase a card.

L. Jones expressed concern about the small percentage spent of the collections budget. The CEO explained that many of the winter publishing season titles were received, invoiced and paid in 2013, and that winter is a slower season than the spring. She also reported that she had recently signed off on a number of LSC invoices.

In response to questions from L. Jones, L. Padfield and J. Vandermey, the CEO explained that the entire 2013 collections budget was spent, except for the part transferred from development charges. There is \$400,000 in the collections component of the development charges account, which should be spent, although there is no deadline, and it is accruing interest, which goes to the library. She plans to transfer \$20,000 from the development charges fund to the collections budget each year, starting in 2015, but keep the collections budget at the same level (about \$100,000). The library would still request the same level of funding from the Town, but would allocate \$20,000 of it to staffing to allow for Sunday openings. Some of the collections budget will go towards e-resources such as Freegal and e-books. K. Vandeyar added that the development charges for collections were not used in the past because it was expected that the new library would be larger.

L. Padfield asked when Sunday openings will happen. The CEO responded that she is hoping for the fall, after Thanksgiving, as many libraries do.

5.3 Report of the CEO

The CEO reviewed her report. In response to questions from L. Padfield, the CEO confirmed that all adult staff are trained on CPR and first aid, and that the copiers' lease ends in July.

5.4 Report of the DCEO

The DCEO reviewed her report. She noted that more details on program attendance will be presented with the other statistics, every four months.

5.5 Board Correspondence

None.

14- 22	Moved: J. Vandermey	Seconded: L. Jones
	Be it resolved that the Consent Agenda be approved. Carried.	

6. Business Arising

6.1 Community Complex Planning Update

K. Vandeyar reported that the fundraising committee is still seeking donations, and seat and shelf sales continue. There is also a Green Party fundraiser for the project, and the Credit Union is doing a curling event to support it. Details are on the Town's website. The last skate at the old arena will be this Saturday.

Jill will forward photos of the complex that James Wagner has taken.

14-23	Moved: J. Vandermey	Seconded: L. Padfield
	Be it resolved that the Community Complex Planning Update be received as information. Carried.	

6.2 Complex Grand Opening

The opening ceremonies and tours are set for Saturday June 21 from 10 am to 1 pm. There will be drop-in crafts for children. She invited Board members to a pizza lunch with the adult staff and Pages on Friday June 20 at noon at the new library.

K. Vandeyar suggested that the last person to check out items at the old library be given the first new library bag.

14-24	Moved: K. Vandeyar	Seconded: J. Vandermey
	Be it resolved that the Complex Grand Opening report be received as information. Carried.	

7. New Business

7.1 Policy Update – F14 Accessibility, G8 Hiring

The CEO reviewed the updates. She will fix the pagination on F-14. She noted that the Town has an agreement with a company that provides alternate versions of materials when needed.

14-25	Moved: L. Padfield	Seconded: V. Fleming
	Be it resolved that Policy F14 Accessibility be adopted and Policy G8 Hiring be amended, both as presented by the CEO. Carried.	

8. Adjournment

14-26	Moved: K. Vandeyar	
	Be it resolved that the meeting be adjourned at 8:53 pm. Carried.	

Next Meeting

The next meeting will be Tuesday April 15, 2014, 7 pm, at the Fleming Library in Beamsville.

Chair _____

Secretary/Treasurer _____