



1. Meetings/Outreach

*February 4 – Senior Management Meeting
February 5 – Budget Open House
February 6 – Regional Board Orientation Planning Meeting
February 10 – Board Meeting
February 11 – Budget Meeting
February 17 – Chamber Business After 5
February 18 – Beamsville Branch Tour – SOLS
February 18 – Senior Management Meeting
February 18 – Employment Help Centre Board Meeting
February 19 – Adult Book Club
February 24 – Regional Board Orientation Planning Meeting
February 25 – Senior Management Meeting
February 27 – Interviews – Circulation Assistant Position*

2. Staff

Health and Safety

The Town's Health and Safety Newsletter is circulated to all staff on a monthly basis. The quarterly committee meeting and the monthly inspections have been completed.

Maternity Leave Replacement

K. Vandermeulen will be leaving on maternity leave in March. Interviews took place on February 27 for a Circulation Assistant position. Another interview will take place on March 2.

3. Fleming Adult Programming

The Seniors Wii Bowling Club met twice in February in Beamsville.

The Chess Club and Scrabble Club continue to meet weekly in Beamsville.

The new Knit and Chat Club began February 9 in the Fleming Branch.

The Fleming Branch book group read books on the Middle East. Interest was high in the topic and several members read more than one book.

Margaret Daley has begun teaching the Computer Basics program at the Niagara West Adult Learning Centre. The Library is participating in a partnership with the Niagara West Adult Learning Centre and the Employment Help Centre to provide technology training to Lincoln residents. Social Media courses will be held in April at the Fleming Branch.

4. Technical Advisory Committee/Community Complex

The following items are still outstanding: the removal of the frosting above the wireless bar and a grommet hole for the children's department service desk.

5. 2015 Budget Update

Town Council has approved funding the library with a \$20,000 cut to the proposed budget. This additional funding would have upgraded the wage rate for the Circulation Assistants. Council requested that a formal pay equity review be done between the library's Circulation Assistant positions and the Town's Recreation Administration Assistant positions. A request has been sent



to the Town for this to be done. It has been confirmed that the review will be done once the Town completes the reviews for the unionized staff.

Sunday openings will be delayed until September.

6. Regional Library Board Orientation

The public libraries of Niagara are planning joint library board orientation which will take place Saturday April 11 at the Fleming Centre from 8:30 am to 1:30 pm. All board members are encouraged to attend. Please confirm your attendance with the CEO.

7. Naming Unveiling – Fleming Centre

The formal naming celebration for the Fleming Centre will take place June 6. The exact time has not yet been determined. All Board members are invited to attend.

Respectfully submitted,

Jill Nicholson, CEO