



**Lincoln
Public
Library**

Learn, Discover, Experience, Explore



Annual Report 2014

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Population served: 22,487.....	2
Physical items circulated: 195,200.....	2
Items downloaded: 13,165.....	2
Circulation per capita: 9.....	2
Computer bookings: 12.469.....	2
Questions answered: 6,713.....	2
Active memberships: 11,402.....	2
New memberships issued: 1,316.....	2
Visits to library buildings: 140,952.....	2
Programs offered: 428.....	2
Program attendance: 7,456.....	2
Items added: 6,775.....	2
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Photographs in this report are courtesy James Wagner, with the exception of those on pages, which were taken by library staff.

A shorter, brochure version of this report is available on the library’s website or by asking at either LPL location.

Message from the Lincoln Public Library Board Chair

June 21, 2014 heralded a new beginning for the Lincoln Public Library and the Town of Lincoln with the opening of the new Fleming Centre. From day one, residents have visited the facility to attend library programs, do laps on the walking track or play a hockey game. It is the community hub.

In 2014, both Lincoln Public Library locations in Beamsville and Vineland received almost 141,000 visits and circulated just over 208,000 items. The Library is busy with use by community groups for meeting space, by residents to meet and socialize and by families to check out materials and attend programs.

The library has continued its successful initiatives such as the Teen Art Show, Local History Talks, Seniors Wii Bowling, Summer Reading Program and a variety of other excellent programs for children, adults and teens.

The Library is also successful because we work with a variety of community partners for programming and services including the Literacy Council of Niagara West, the Lamplighter Tour, the Rotary Club, the Lincoln Chamber of Commerce and the Town of Lincoln.

The Library recognizes two groups of people without whom we could not provide excellent service to our community: our dedicated and tireless staff and volunteers who work at both locations and the Town of Lincoln Council which generously supports and funds our library. The Lincoln Public Library Board extends our heartfelt gratitude to all of them.

Respectfully submitted,
John Kralt, Chair



The Library's Fundraising Committee enjoys the opening of the new Fleming Library. (left to right) Front: Beth Wagner, Donna Burton, Margaret Andrewes, Jill Nicholson. Back: Pauline Wilts, Kumbir Vandeyar, John Kralt, Joyce Harrison, Stewart Capell.

Report of the Chief Executive Officer

2014 was a monumental year for the Lincoln Public Library with building the new Fleming Branch which replaced the former facility dating from 1851. Staff spent the first half of the year with collection maintenance and new program planning in anticipation for the big move.



Library CEO Jill Nicholson (right) at the Grand Opening with (left to right) Anne Louise Heron, CAO of the Town of Lincoln, and Val and Art Fleming, leading Library benefactors.

Community Complex

The opening of the new Community Complex project on June 21 was the highlight project of the year. Despite the last-minute public occupancy agreement, staff rose to the challenge and got the library operational in three short days. Many thanks to everyone who worked hard to get the job done.

The community has enthusiastically embraced the new facility. Library usage in Beamsville has gone up approximately 25%. Our many new members are using both locations. The Fleming Centre is busy every day with walkers, hockey players, skaters, program attendees and library users.

Niagara Evergreen Consortium

The Library continues its successful collaboration with the Niagara Evergreen Consortium which includes Fort Erie Public Library, Niagara-on-the-Lake Public Library, Pelham Public Library and Niagara College. The software is updated with additional functionality on an annual basis.

Partnerships and Community Outreach

Partnership with the Lincoln Community is important to the library's service model. In addition to our successful partnership with the Evergreen Consortium for technological improvements, the Library has been working with other local groups. We provided research support to the script writers for the annual Lamplighter Tour, and some staff members volunteered for the event. The Library was part of many community events such as the Family Literacy Event in conjunction with the Literacy Council of Niagara West and the Rotary Stand by Me event for elementary school students.

I represent the library in the community as a board member for the Employment Help Centre, the Literacy Council of Niagara West and the Region of Niagara Culture Committee.

2014 Annual Report/CEO, continued

Staff

The Library welcomed Dana Schwarz to the library as Technical Services Coordinator. She replaced the irreplaceable James Wagner who continued to work at the library as a Circulation Assistant until mid-December. The library also hired two new Circulation Assistants, Lauren Mous and Tricia Everaert, in the late Fall.

Recognition

I would like to thank the Library Board for their support and guidance throughout the year. I would also like to thank the Library Staff for their enthusiasm and hard work in our move to our new facility and its busyness.

Respectfully submitted,
Jill Nicholson, CEO

Report of the Deputy CEO

2014 was an exciting year to be part of the amazing staff at Lincoln Public Library. Along with our dedicated Board members and volunteers, it was one of our most successful years. Below are some of the many changes we saw, and improvements to library service we made, in my areas of responsibility.

Staff

At the beginning of the year, I had the pleasure of supervising a Niagara College Library Techniques student, who did an excellent job helping us prepare some of the children's collections for the move to the new library.

A number of our Pages left us at the end of the summer to pursue their education, and we hired eight new Pages. This gave us an opportunity to update and improve our hiring and training procedures.

In September, we celebrated Veronika Reiser's twenty-fifth anniversary with library with a wonderful open house in Vineland.

We were pleased to welcome two volunteers to the Moses F. Rittenhouse Library. A recent library school graduate did an excellent job helping to organize the juvenile easy readers into reading levels. As well, a volunteer does a great job keeping our picture books clean for our young readers.

Collections

CEO Jill Nicholson and I reviewed library material vendors in the fall. We decided to stay with Library Services Centre, and are pleased that a number of our concerns have been addressed, leading to more efficient ordering and lower costs.

We continue to respond quickly to suggestions for purchase and interlibrary loan requests, monitor usage of the collection, and remove materials to make room for new arrivals. To improve access to certain collections, we streamlined the composition of the Holiday collection, organized all the Easy Readers by reading level, and introduced a new classification system for CDs.

Marketing

We launched our Lincoln Public Library Newsletter with the May/June issue, and revamped the Welcome brochure. As well, the slide shows are now updated at least monthly at both locations.

Report of the Deputy CEO, continued

Programs

The Moses F. Rittenhouse Adult Book Club began in March. We also presented eight Ontario Public Library Week events for adults, which, while we would have liked better attendance, were well-received.

Public Service

We improved the courier schedule so there is a shorter wait for items being transferred between branches at the end of the week. We also introduced self-pickup of holds.

The Move

The big event in 2014 was, of course, moving our Fleming Library collections to their new home. In preparation, we eliminated the Literacy, Dutch and German collections due to low demand and the need to maximize the available space at the new library. We also weeded the collections to ensure that we did not move anything not needed by the

community. It was all hands on deck during move week as I stayed at the old location supervising the movers, and all other available staff members did an amazing job of getting everything on the shelves, with accurate signage, by the opening.



Getting the shelves at the new Fleming Library ready for over 40,000 books, DVDs and CDs!

Moses F. Rittenhouse Facility

The Moses F. Rittenhouse Library is showing its age. We had issues with both exterior doors and the meeting room door, the washroom fans, and the people counter. We appreciate the prompt assistance that Town staff provides to resolve problems that arise. The Moses F. Rittenhouse Library received new exterior parking and directional signs. A defibrillator was installed in the summer, and the photocopier/printer was replaced in July.

Respectfully submitted,
Janice Coles, DCEO

Report on Technical Services

James Wagner retired from his position as Technical Services Coordinator in December 2013, and I transitioned into the position on January 6th, 2014. Mr. Wagner provided training until the end of January.

Tech Time

Near the end of February, Lincoln Public Library began offering 'Tech Time' services to our patrons. They can book a 30 minute session to learn how to set up their devices for e-books and audiobooks and how to use their devices.

New Fleming Library

The new technical equipment arrived at the new Fleming Library in mid-June and was installed and configured just before the Grand Opening. The Fleming Complex was the first in Lincoln to offer Bell Fibe that includes HD cable and the faster Internet speed.

Evergreen

The Evergreen system was upgraded from version 2.4 to 2.6 on June 2nd.

Patron Services

Self-serve holds became available first at Moses F. Rittenhouse branch in early June to test before being implemented at Beamsville. The patron then takes their hold to the front desk or the self-check-out station to check it out.

Along with self-serve holds, Evergreen was programmed to send text message notifications to patrons for their holds if requested. In October, the self-check-out computer was set up at Fleming with one of our new all-in-one touch screen computers. Beamsville has become busier since opening the new facility, so, having this new service has helped patrons come and go quicker from the library.

Following the opening of the new library, Lincoln Public Library began offering "Freegal," an online database that allows patrons to download and keep free music.



Interlibrary Loan

2014 was a busy year for interlibrary loans. We received 1186 interlibrary loan items from other library systems for our patrons, and shipped 1866 Lincoln items to other library systems. We currently provide monthly book club sets to three local book clubs.

Technical Services Statistics

Items added to our catalogue: 6775

Items deleted from our catalogue: 6442

Patrons added: 1324

Respectfully submitted,
Dana Schwarz, Technical Services Coordinator

Report on Children's Services

Children's Collections

Moving to the new Fleming Library was the catalyst for reviewing all children's collections, materials and supplies. The Children's Services Coordinator and the Children's Services Assistant went through every collection to remove outdated and unused materials. We sorted through all program supplies at both libraries. Holiday, Juvenile Fiction and Early Reader collections were reorganized.

Something Cool after School

Jennifer Dinning started a new afterschool drop-in program for ages 5 to 11. It was first offered at Moses F. Rittenhouse Library in March. It had a great response of 14 kids attending the first session and an average of 10 children per session thereafter. After the move, 'Something Cool after School' started at the new Fleming Library in September.

Class Visits and School Outreach

We had an increase in classes visiting the library this year, especially once the new Fleming Library opened. We had eight different classes doing regular monthly visits and had 3 classes visit the new Fleming Library the first week it opened in June.

We extended our school outreach this year by Jennifer and Taylor visiting six local elementary schools to promote the TD Summer Reading Club. Their presentations reached over 2400 students and we distributed over 1,500 flyers to eight local schools. The Children's Service Coordinator visited five local elementary schools for their Welcome to Kindergarten Open Houses.

TD Summer Reading Club (TDSRC)

TDSRC was launched in the midst of moving to the new library and ongoing construction. It was a very challenging summer for the TDSRC. A great big thank you to all staff, volunteers and our returning Summer Student, who all helped the Children's Services staff launch and run the TDSRC. We are thrilled to report that 2014 was another successful year for our summer programs. A total of 315 children registered for the TDSRC and together they read 2,637 books! In addition, 539 children attended 31 special summer programs, such as the Owl Foundation's presentation. Participants had a lot of fun at the final parties. The preschool- aged children had their own Little Learner's Science Lab. Eighty-nine school-age children enjoyed Mad Science and a movie at their final party, using the new community rooms in the Fleming Centre.

The Children's Services Coordinator and Children's Services Assistant submitted the program to the TD Summer Reading Club Library Awards. Prizes are awarded in the spring, but our Little Learners' Cardboard Mania program has already been featured on the official TDSRC website: <http://www.tdsommerreadingclub.ca/staff/news/posts/great-ideas-december-build-it-why-not>

Report on Children's Services, continued

Partnerships

In the fall of 2014, Library programming staff started meeting with Town of Lincoln Community Services staff to coordinate programs at the Fleming Centre.

In September, we started a monthly drop-in with the Lincoln Ontario Early Years Centre at the Fleming Library.

Tales for Two and Babies & Books

In part due to the new housing construction around the Fleming Library, all fall sessions were full with wait lists. The Moses F. Rittenhouse Tales for Two program was switched to Fleming Library to accommodate more people.



Mr. Bubbles

Lincoln resident and local actor Jens Hansen graciously offered to do a special reading presentation of *The Book with No Pictures* by B.J. Novak on a Professional Activity Day in November. His hilarious performance was a huge hit with the children and their parents!

Holiday Events

We decided to take advantage of our new library and try some new holiday programs. A Family Holiday Story Time was around the Fleming Library's fireplace. A hockey tournament was also taking place at the Arena and children from as far away as Oshawa and Lindsay attended. It was a great way to keep siblings occupied as their brothers and sisters were on the ice. The 17 children also wrote letters to Santa and took them home to mail.

Ten children attended Holiday Card and Gift Bag craft in November. They made wonderful creations for their families and friends.

Both libraries were also visited by Ollie, our Elf on the Library Shelf. Ollie was hidden in a different location in the library, every day for four weeks in November and December. Ollie became very popular with the children and their families. We posted his adventures on the the Library's Facebook and Twitter pages which boosted usage of both. Ollie helped the children explore each library more as they looked for him each day. It was a great success and we plan to ask Santa if we can have two elf helpers next year; one for each library.

Respectfully submitted,
Leanne Good, Children's Services Coordinator
Jennifer Dinning, Children's Services Assistant

Report on Teen Services

Programming

January began with our popular Snowman Craft Club. We created melting snowmen, rustic snowmen and even edible snowmen.

We solved a mystery during the Murder Mystery and Mayhem club. The crime was solved using our fingerprinting kits and criminal profiling kits.

March Break saw our Hunger Games program take place. The teens competed in the cornucopia challenge and sampled fare from the capital. The consensus was that they could not wait for the last movie, 'Mockingjay'.

Anime Club was popular. We talked about our favorite manga while eating noodles and drinking green tea. We attempted origami, made candy sushi and other anime/manga-related crafts.

The Goodbye to Old Fleming Party put on by the Teen Advisory Committee was met with mixed emotions. The teens that came were upset that their place was going. We had cake and pizza and talked about the programs and good times at the library. Paper was put out so the teens could draw or write their goodbyes to the old building. These papers were used to cover the front door and window.

Summer began at the new Fleming Complex. Book Bingo and Duct Tape Creations were two successful summer programs. The teens read a total of 256 books for the Summer Reading Club. To celebrate, we had a Murder Mystery Party called Death by Chocolate. We ate a lot of chocolate, and the teens received a lot of cool prizes!

Fall was successful with the Undead Club. We told ghost stories and learned about the different types of ghosts. We got ready for the Zombies with the Zombie-preparedness program. We became zombies making fake wounds, blood and clothing. Then we had an old-fashioned Halloween Party with pumpkin carving, bobbing for apples and more.

The last program of the year was our Drama Club. We played introductory games, learned the concept of tableau, stage directions and improv. Our group performed a Reader's Theatre for the Christmas Open House. For some of the participants, it was their first real performance.

Collections

The teen collection was popular this year with teens and adults. All the series that were incomplete were completed. We added many new awarding-winning titles and graphic novels. The dystopian theme is still popular with the Hunger Games and Maze Runner Series.

Volunteer Opportunities

To help students get community service hours, seminars were held to show teens how to help seniors use computers. We did get the teens out to the training sessions but most could not make the commitment to follow through. At the library we have a number of volunteer opportunities for teens to get their community service hours: book and item cleaning, craft preparation, Saturday at the Movies and the Teen Advisory Committee.

Respectfully submitted,
Margaret Daley, Library Assistant, Teen Services

Report on Children's Services, continued

Report on Local History and Visiting Library Services

Local History

During 2014, requests for information from the Lincoln Public Library's local history collection came from the British Isles, the United States, all over Canada and locally in Niagara. In 2013, we received a request for information on a Beamsville soldier killed in World War II. The request came from a woman in BC who was "determined to keep the memory of fallen soldiers alive" by writing memorials for them. This year, in a follow up, we received a picture of his grave in Normandy taken at the 70th anniversary service.

We played a role in solving a mystery concerning the death of a local resident, who died in an air training accident in Alberta, for his friend in England. As well, a resident in North Pole, Alaska emailed looking for information to support a claim that resulted in the War of 1812 veteran's designation on the graves of three Pelham militia members.

We loaned the book, *With the Airmen*, a collection of cartoons published in Beamsville, to the Jordan Historical Museum of the Twenty for their year-long World War I exhibit.

I was asked to sit on the committee to name the new Vineland Public School and provide background on any heritage names that were submitted.

The Local History Talks for 2014 focused on the Blacks who came on the Underground Railway, the United Empire Loyalists, the Russian Mennonites and the Dutch.

Visiting Library

During the year we delivered 300 books to a Beamsville Seniors Residence to supplement their library. We also began a program offering individual deliveries of books to seniors who are house bound. There are currently two people using this service.

Art Shows

We began the year with three art shows in the large Exhibition Space in the old Fleming Library featuring works in mixed media, acrylic and watercolour. With the move into the new Library in the Fleming Complex, the format changed to a small works show. The first opening exhibition was a collection of textiles based on a reading/book theme. We followed that with travel photos and concluded the year with watercolours of local landmarks and scenes.

In the Moses F. Rittenhouse Library, Art Around the Pillar featured works in a variety of media including photographs, watercolour and mixed media. One highlight was the show by the Grade 11 Integrated Arts students from Great Lakes. Their work was created during a studio session at the McMichael Gallery in Kleinburg.

Respectfully submitted,
Veronika Reiser, Library Assistant, Local History

Board Members

Councillor John Kralt, Chair

Councillor Dianne Rintjema, Vice Chair

Councillor Geoffrey Barlow

Vernah Fleming

David Furry

Lynn Jones

Leah Padfield

Jo-Anne Vandermey

Kumbir Vandeyar

Staff Members

Chief Executive Officer: Jill Nicholson

Deputy Chief Executive Officer: Janice Coles

Children's Services Coordinator: Leanne Good

Children's Services Assistant: Jennifer Dinning

Technical Services Coordinator: Dana Schwarz

Technical Services Assistant: Jennifer Kinsman

Library Assistant, Teen Services: Margaret Daley

Library Assistant, Local History: Veronika Reiser

Marketing and Communications: Wendy Baarda

Library Assistants: Katie Brock, Tricia Everaert, Andrea Lillico, Lauren Mous, Jessica Otten, Karin Vandermeulen, James Wagner

Summer Student: Taylor Swift

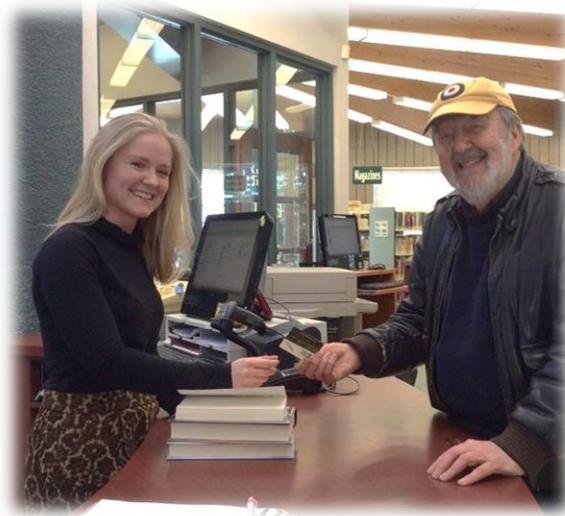
Pages: Matt C., Katharine G., Alex J., Owen J., Miranda K., Derek M., Amber M., Elaina M., Erik M., Sarah R., Nicole S., Krithika S., Jillian U., Jacob V.



*LPL Staff Photo, taken the day before the Grand Opening of the New Fleming Branch!
Back: James, Jessica, Karin, Jennifer K., Veronika, Taylor, Jennifer D., Wendy, Katie
Front: Leanne, Janice, Jill, Margaret, Dana*

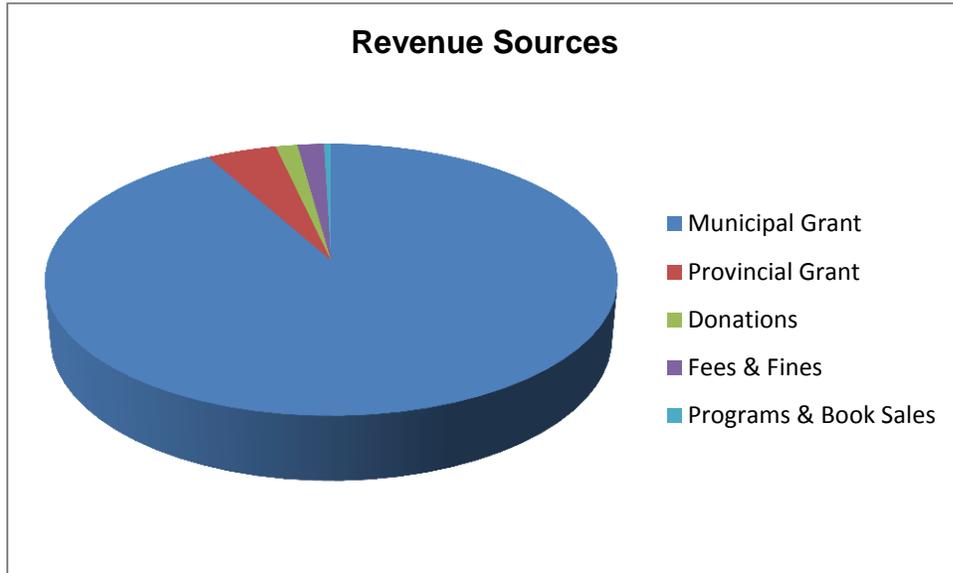
Key Statistics

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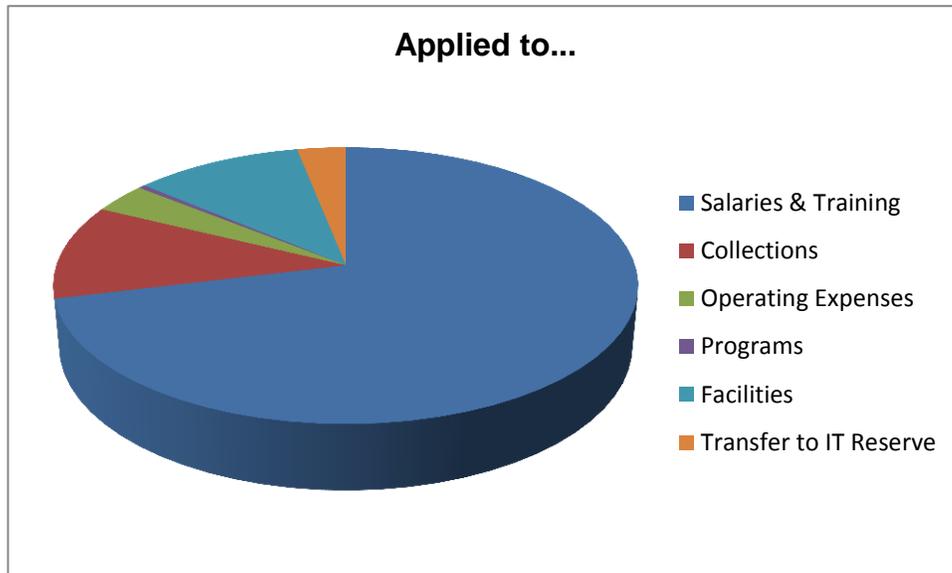


Checking out books from the Moses F. Rittenhouse Library are (left) LPL Technical Services Coordinator Dana Schwarz and (right) patron John McHugh.

Key Financial Details



Municipal Grant	923,038	Fees & Fines	17,256
Provincial Grant	45,565	Programs & Book Sales	4,597
Donations	14,109		



Salaries & Training	715,038	Programs	4,286
Collections	111,294	Facilities	107,574
Operating Expenses	35,174	Transfer to IT Reserve	31,200