

Mission Statement

Lincoln Public Library is a community hub ensuring equal access to resources and opportunities for thinking, playing, learning and growing.

Members Present: Donna Burton, Donna Edwards, Councillor Robert Foster, John Kralt (Chair), Councillor Wayne MacMillan, Leah Padfield, John Ripley, Jennifer Thiessen, Noel Walker

Regrets: Janice Coles (DCEO)

Staff Present: Jill Nicholson (CEO, Recorder)

1. Call to Order

The Chair called the meeting to order at 6:55 pm.

2. Declaration of Conflict of Interest

None.

3. Approval of Agenda

18-57	Moved: L. Padfield	Seconded: W. MacMillan
	Be it resolved that the Agenda be approved. Carried.	

4. Consent Agenda

4.1 May 15, 2018 Board meeting minutes

J. Ripley asked Councillor MacMillan whether recognition for Town staff assistance during the MFR renovation was announced. Councillor MacMillan indicated that it was provided at a Council meeting.

4.2 Report of the CEO

The CEO announced her intention to retire in 2018.

4.3 Report of the DCEO

In the absence of the DCEO, the CEO reviewed the report, in particular the issues that occurred during the transition to the new telephone system at the end of the month.

18-58	Moved: J. Ripley	Seconded: J. Thiessen
	Be it resolved that the Consent Agenda be approved. Carried.	

5. Reports

5.1 May 2018 Financial Report

The CEO presented the report. Councillor Foster inquired about the future of non-resident fees. The CEO indicated that she and the DCEO had discussed the issue.

Given that LiNC includes 5 out of the 12 Niagara systems and that a number of others have no resident fees, their continuation is not worthwhile. They will be eliminated for the 2019 budget.

18-59	Moved: D. Burton	Seconded: D. Edwards
	Be it resolved that the May 2018 Financial Report be approved. Carried.	

5.2 Report of Council

Councillor MacMillan announced that Julie Kirkelos has be appointed the permanent Clerk for the Town of Lincoln. There will be some restructuring of the Corporate Service department.

18-60	Moved: R. Foster	Seconded: W. MacMillan
	Be it resolved that the Report of Council be received as information. Carried.	

6. Business Arising

6.1 Strategic Plan Status Report

18-61	Moved: L. Padfield	Seconded: J. Thiessen
	Be it resolved that the Strategic Plan Status Report be received as information. Carried.	

6.2 Community Needs Assessment

The Community Needs Assessment was scheduled to be reviewed at the June meeting.

18-62	Moved: J. Ripley	Seconded: N. Walker
	Be it resolved that the Community Needs Assessment be deferred to 2019. Carried.	

6.3 Legacy Document

J. Thiessen presented slides from the OBLA Bootcamp at the OLA Conference on the content for a Legacy Document. The slides will be circulated to the Board. She reviewed the draft information gathering template with the members. The consensus was that it was an excellent document. J. Thiessen and D. Burton will start putting the Legacy Document together with CEO input and will request additional feedback via email. The proposed draft will be presented at the October Board meeting.

18-63	Moved: J. Thiessen	Seconded: D. Burton
	Be it resolved that the Legacy Document presentation be received as information. Carried.	

7. New Business

7.1 Policy Review

B-15 Sponsorships

The Board agree with the CEO recommendation that the policy be reviewed by the new board in 2019 as part of the overall fundraising review.

18-64	Moved: L. Padfield	Seconded: J. Ripley
	Be it resolved that B-15 Sponsorships be deferred to 2019.for review by the new board. Carried.	

C-1 General (Facilities)

The section on smoke-free facility was amended from medical cannabis to just cannabis to include the recreational product.

G-3 Employment

The board recommended some formatting and wording corrections.

18-65	Moved N. Walker	Seconded: L. Padfield
	Be it resolved that policies C-1 General (Facilities) and G-3 Employment be approved as revised. Carried.	

There was some discussion on the CEO's retirement.

8. Closed Session

18-66	Moved: L. Padfield	Seconded: W. MacMillan
	Be it resolved that the meeting go into a closed session to discuss a matter regarding an identifiable person. Carried.	

18-67	Moved: N. Walker	Seconded: J. Thiessen
	Be it resolved that the meeting come out of the closed session. Carried.	

18-68	Moved: R. Foster	Seconded: W. MacMillan
	Be it resolved that the actions from the closed meeting be approved. Carried.	

9. Adjournment

18-69	Moved: J. Ripley	
	Be it resolved that the meeting be adjourned at 9:30 pm. Carried.	

Chair _____

Secretary/Treasurer _____