

Mission Statement

Lincoln Public Library is a community hub ensuring equal access to resources and opportunities for thinking, playing, learning and growing.

Members present: Donna Burton (Chair), Donna Edwards, Ruth Gretsinger, Joanna Kocsis, Anna Murre, Councillor JD Pachereva, Councillor Adam Russell, Terry Teather, Jennifer Thiessen

Staff present: Julie Andrews, CEO; Janice Coles, Deputy CEO, Recorder

1. Call to Order

The Chair called the meeting to order at 7 pm.

2. Declaration of Conflict of Interest

None

3. Approval of Agenda

The CEO requested an addition under New Business: 8.3 – SOLS Trustee Update.

20-	Moved: D. Edwards	Seconded: R. Gretsinger
01	Be it resolved that the agenda be approved as amended. Carried.	

4. Consent Agenda

4.1 Minutes of the December 17, 2019 Board meeting

4.2 Reports of the DCEO and CEO

A. Murre asked for an overview of the Makerspace and T. Teather asked about the size of the space. The CEO responded, outlining what kinds of items would be available and where they would be positioned. D. Burton asked if there will be the same number of public computers; the CEO said yes, plus we'll have ten Chromebooks.

D. Burton expressed her support for a grand opening for the space with invitations sent to former members of the Presbyterian church whose donation helped fund this project. The CEO noted that there is currently no timeline for the opening. Councillor Pachereva noted that a plaque was needed that acknowledged the donation.

J. Kocsis joined the meeting at this point (7:05 pm).

20-	Moved: JD Pachereva	Seconded: A. Russell
02	Be it resolved that the Consent Agenda be approved. Carried.	

5. Financial Report

The CEO noted that there are 2019 charges and credits that are not reflected in this statement. Reasons for the increase in salaries and wages were discussed. In response to a question from D. Edwards, the CEO clarified that the Payroll Benefits line includes deductions such as EI. The CEO added that the Town's Finance Department is moving to a weekly report format.

20-03	Moved: J. Thiessen	Seconded: T. Teather
	Be it resolved that the December 31, 2019 Financial Report be approved. Carried.	

6. Report of Council

Councillor Pachereva reported on Council's new meeting schedule and changes to how the Chair and Vice-Chair positions rotate. He also reported on the advocacy work being done regarding the Grimsby Bartlett Road extension project and other road changes.

20-04	Moved: R. Gretsinger	Seconded: D. Edwards
	Be it resolved that the Report of Council be received as information. Carried.	

7. Business Arising

7.1 Indigenous Acknowledgement Policy

The CEO presented her draft of the added text that was requested. J. Kocsis suggested that library programs open with the statement and suggestions of related resources. It was agreed that a copy of the statement would be framed and hung at both branches.

20-05	Moved: J. Kocsis	Seconded: J. Thiessen
	Be it resolved that the revised Indigenous Acknowledgement Policy be approved. Carried.	

7.2 Donations – T. Teather

T. Teather asked about the source of our current donations; the CEO responded, with the DCEO advising on the history of Pay Pal donations and the state of our Canada Helps account.

T. Teather talked about legacy donations and offered to investigate what we need to do to promote and accept them. There was agreement with this proposal, noting that this fundraising activity should be done by the Friends of the Library.

D. Burton asked if we needed to have a Foundation; the Board discussed it and thought we may be too small for one. The CEO suggested we may be able to use the Niagara Community Foundation.

9. Closed Session

20-07	Moved: R. Gretsinger	Seconded: JD Pachereva
	Be it resolved that the meeting go into a closed session to discuss a matter regarding an identifiable individual. Carried.	

After the first part of this discussion, the CEO and DCEO left the meeting.

20-08	Moved: D. Edwards	Seconded: J. Thiessen
	Be it resolved that the meeting come out of the closed session. Carried.	

20-09	Moved: R. Gretsinger	Seconded: A. Russell
	Be it resolved that the Board carries out the actions agreed to in the closed session. Carried.	

10. Adjournment

20-10	Moved: T. Teather	
	Be it resolved that the meeting be adjourned at 9:05 pm. Carried.	

Chair Donnam Burton

Secretary/Treasurer J. Gendrus

7.3 Friends of LPL Terms of Reference

J. Kocsis reviewed the document. She added that text about recruitment was still to come.

She reported that the group has applied to the Niagara Investment in Culture Fund for a \$14,000 seed grant for the proposed authors series, explaining that any excess revenue from the event would kickstart the 2021 series. She also outlined plans for the series and, in response to a question from A. Murre, indicated that they expect that 75 people could attend each event.

20-06	Moved: J. Kocsis	Seconded: JD Pachereva
	Be it resolved that the Terms of Reference for the Friends of the Library be approved. Carried.	

8. New Business

8.1 12-36 Month DRAFT Priorities

The CEO outlined funding sources for the van. Councillor Pachereva asked if the library was working with the museum; the CEO responded that the two groups are collaborating on numerous programs.

J. Kocsis suggested that there be more than one measurement for success, e.g. what we expect to achieve and what we would love to achieve.

8.2 Board Elections

The CEO reminded the Board about the current policy of annual elections. There was discussion of the pros and cons of the current system; ultimately, the Board decided to stay with annual elections but with nominations submitted to the CEO by February 11. Those nominating another member should check to see if the person wishes to stand for office. Self-nominations are acceptable.

8.3 SOLS Trustee Update

J. Thiessen reported that she had attended the most recent meeting, held at the Burlington Public Library on November 9. There were representatives from 30 libraries plus SOLS staff in attendance. The library representatives provided updates on what was happening at their systems while the SOLS staff spoke to the recent cuts to their budget and the resulting changes to service levels. There was also discussion of the SOLS Governance Hub that is on their website and a Board's relationship with its municipality. The next meeting is on April 25 in Niagara-on-the-Lake.

At this point in the meeting, A. Murre presented a plaque and note from the Lincoln Chamber of Commerce, thanking the library for hosting the Lunch and Learn series.