

**Lincoln Public Library Board
POLICY MANUAL**

SECTION:	Circulation	INDEX F-2
TOPIC:	Public Internet Access	PAGE: 1 of 3
DATE:	April 2001	REVISED: March 2009; September 2011; April 2014; June 2014; March 2016

Lincoln Public Library provides its users with free public access to the Internet and its resources.

The Internet is an unregulated, constantly changing environment that is worldwide in scope. The Internet enables the Library to provide information that is held outside the confines of the physical collection.

1. Users must accept responsibility for determining the accuracy and reliability of the information found. Lincoln Public Library assumes no responsibility for the quality, accuracy, legality, appropriateness or availability of any Internet source. Library users access the Internet at their own discretion and are responsible for any access points they reach and appropriate use of the resource.
2. Lincoln Public Library staff chooses website links that provide quality information sources. The Library is not responsible for the site content, accuracy, appropriateness or availability of any external sites linked to its home page. The Library cannot control information obtained through links, which often change rapidly. Links to information resources do not imply endorsement.
3. Users are responsible for any infringement of legislation governing access to information including copyright and other intellectual property rights.
4. Use of workstations for illegal, actionable or criminal purposes or to access unauthorized areas is prohibited.

Use of workstations for illegal, actionable or criminal purposes or to seek access to unauthorized areas is prohibited. Infringement of copyright and other intellectual property rights is prohibited.

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TOPIC:	Public Internet Access	PAGE: 2 of 3
DATE:	April 2001	REVISED: March 2009; September 2011; April 2014; June 2014; March 2016

The Lincoln Public Library endorses as policy the Canadian Library Association *Statement on Intellectual Freedom*. (To be included in Appendix) The Library is governed by the *Canadian Copyright Act*, the *Criminal Code of Canada* and other legislation governing access to expressions of knowledge and intellectual activity.

The Library is not responsible for such infringements.

Users are responsible for the legality of any sites they access.

5. To allow full access to Internet resources, no filtering software is installed on the Lincoln Public Library's public Internet stations.
6. Parents/guardians are responsible for their child's use of the Internet.

The Library supports the right and responsibility of parents or legal guardians to determine and monitor their children's use of Library materials and resources.

The Library does not act in place of or in the absence of a parent. The Library is not responsible for enforcing any restrictions which a parent or guardian may place on a minor's use of the Internet. Parents are encouraged to supervise their child's Internet sessions and to inform the child if there are resources they don't want the child to access. The **Lincoln Public Library INTERNET ACCESS PERMISSION FORM** must be completed for children, 15 years and under, who wish to use the Internet independently. (*See Appendix*)

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TOPIC:	Public Internet Access	PAGE: 3 of 3
DATE:	April 2001	REVISED: March 2009; September 2011; April 2014; June 2014; March 2016

7. The Lincoln Public Library assumes no responsibility for any damages, direct or indirect, arising from its provision of access to Internet services. Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information about their activities. The Library disclaims any liability or responsibility arising from access to or use of information obtained through the Internet. Users are responsible for any commercial transactions made while using the Library's Internet connection.
8. Users are not permitted to alter, tamper with or damage the Library's computer equipment or software configuration.
9. All users must respect the privacy of others using the Internet and not interfere with their use.
10. The Library reserves the right to develop service use guidelines which will be revised as necessary.
11. Misuse of computer equipment, illegal use of Internet access or failure to comply with the posted policy and guidelines for use may result in loss of Internet access privileges.
12. Use of the Library's public Internet access workstations is conditional upon the user's agreement to observe this policy.

Related: F9 – Wireless Access

Town of Lincoln Community Complex and Lincoln Public Library Internet Code of Ethics