



Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Jane Wright (Chair), Victoria Bucsis, Rob Foster, John Kralt, Wayne MacMillan, Lynn Wisniewski

Regrets: Joyce Harrison, Kelly Putter

Staff Present: Jill Nicholson (CEO, recorder),

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

09 - 83

Moved by J. Kralt, seconded by L. Wisniewski, that the agenda be approved.

CARRIED.

4. Matters for Board Decision

4.1 Minutes of the November 17, 2009 Board Meeting

09 - 84

Moved by L. Wisniewski, seconded by V. Bucsis, that the minutes of the November 17, 2009 board meeting be approved. **CARRIED**

4.2 Business Arising from the November 17, 2009 Board Meeting

i. Hamilton Reciprocal Borrowing

No response has been yet been received by the Hamilton Public Library Board.

ii. ILS Migration Update

The consortium agreement has been approved by the Niagara-on-the-Lake, Fort Erie Public Library Boards and Niagara College. It will soon be approved by the Pelham Public Library Board.

Niagara College has entered the queue for migration as it will be the first. Niagara College will facilitate the purchase of the Evergreen servers which will be housed in their server room.

The Consortium has applied for a grant for a Project Manager to help oversee the migration and Pelham Public Library will take the lead in applying for a grant to cover migration costs from Ontario Buys.

4.3 New Business

i. November Financial Reports

09 – 85

Moved by L. Wisniewski, seconded by J. Kralt, that the November Financial Report be received. **CARRIED.**

The materials budget has been fully spent. Year-end purchases of supplies are being completed.

ii. Town 2010 Budget Update

The 2010 budget will go before council on December 16 for approval. The Board reviewed a report by the DCEO on possible adjustments to the hours of opening at the Fleming Library and a review of programming levels. This will be reviewed at the January Board meeting.

iii. Capital Budget Deferral – Terminals for ILS Migration

09 – 86

Moved by L. Wisniewski, seconded by R. Foster, that \$10,200 from the 2009 Capital Budget for public access and circulation terminals for the Moses F. Rittenhouse Library be deferred to 2010 for the Evergreen migration. **CARRIED.**

iv. October and November Statistics

09 – 87

Moved by R. Foster, seconded by W. MacMillan, that the October and November statistics be received. **CARRIED.**

v. Policy Review

09 – 88

Moved by L. Wisniewski, seconded by V. Bucsis, that Policies B-5 Terms of Reference – Executive Committee and B-18 Terms of Reference – Library Services Committee be deleted and that G-7 Grievances be revised. **CARRIED.**

C-11 Schedule of Service will be deferred until the January Board meeting when the hours of opening are reviewed.

vi. ILS Consortium Agreement

09-89

Moved by R. Foster, seconded by L. Wisniewski that the Evergreen Consortium Agreement be approved in principle. **CARRIED.**

The Board asked that Sections 10 and 15 be clarified regarding the hiring of a manager and the notice period required if a member wishes to withdraw.

vii Strategic Plan Review

The Board reviewed the progress to date on the strategic plan. The Board will review Fundraising opportunities, Performance Management in preparation of the upcoming Reaccreditation, and a staffing review in light of the 2010 cuts.

5. Matters for Information

5.1 Report of the Chair and 5.2 Report of the CEO

09-90

Moved by W. MacMillan, seconded by J. Kralt, that the Chair's and CEO's reports be received. **CARRIED.**

09-91

Moved by R. Foster, seconded by J. Kralt that the CEO defer one week of vacation time to 2010. **CARRIED.**

5.3 Board Correspondence

i. Ministry of Culture

The Library has been approved for its 2009 Provincial Grant of \$40,880

ii. Letter of Resignation

09-92

Moved by R. Foster, seconded by L. Wisniewski to receive with regret L. Denick's resignation from the Lincoln Public Library Board. **CARRIED.**

6. Adjournment

09 – 93

Moved by J. Kralt that the meeting be adjourned at 8:35 p.m.. **CARRIED.**

The Board has requested that the next Board package be paperless and posted on the Board Intranet.

7. Pending 2009 Initiatives

7.1 Trustee Training / Succession Planning

7.2 Strategic Plan Review

7.3 Performance Management

7.4 Staffing Review

The meeting was adjourned at 8:35 p.m.

The next meeting will be held on Tuesday, January 19, 2010 at the Fleming Library.

Chair _____

Secretary/Treasurer _____