



Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Jane Wright (Chair), Lisa Denick, Joyce Harrison, Kelly Putter, Lynn Wisniewski

Regrets: Victoria Bucsis, Rob Foster, John Kralt, Wayne MacMillan

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

2. Agenda Approval

09 - 43

Moved by J. Harrison, seconded by L. Denick, that the agenda be approved. **CARRIED.**

3. Matters for Board Decision

3.1 Minutes of the May 21st, 2009 Board Meeting

09 – 44

Moved by L. Wisniewski, seconded by K. Putter, that the minutes of the May 21, 2009 board meeting be approved. **CARRIED.**

**3.2 Business Arising from the May 21st, 2009 Board Meeting
Minutes**

There was no business arising from the May 21st, 2009 board meeting minutes.

3.3 New Business

i. May Financial Report

The CEO presented the May financial report noting that all budget lines are on track and 55% of the collections budget is either spent or committed at the five month mark.

ii. May Statistical Report

The DCEO presented the May 2009 statistics noting a new people counter has been installed in Beamsville so the number of visits in June will be accurate. Periodic reports on class visits and the age of the collection were requested. A discussion of donations to the collection followed.

09 – 45

Moved K. Putter, seconded by L. Wisniewski, that the financial and statistical reports be received. **CARRIED.**

iii. Policy Review

The Chair and CEO reviewed changes to the following policies:

a. B-14 Planned Giving

The CEO will determine if the Southern Ontario Library Service's planned giving brochure is still available. Several minor changes were made to B-14 Planned Giving. The CEO will make the policy revisions and return the policy to the board for approval.

b. B-15 Sponsorships

The CEO outlined Policy B-15 Sponsorships and a discussion of policy revisions followed. The CEO will revise the policy and return it to the board for approval.

iv. Strategic Plan Review

The Chair reviewed the strategic plan. The Chair would like to see strategic plan directions incorporated into board meeting agendas. The CEO suggested monthly reports on strategic plan directions (e.g. community engagement, fundraising) be presented at board meetings.

v. Committee Review

The board's committee structure was discussed. The current committee structure has worked well so will continue. Strategic plan directions will now be included on board meeting agendas to ensure the plan is worked on by the entire board. The Community Engagement and Facilities strategic directions will be put on the next board meeting agenda.

09 – 46

Moved by L. Wisniewski, seconded by J. Harrison, that the LPL Board maintain the current committee structure consisting of the standing CEO Evaluation Committee and ad hoc committees formed as needed. The ad hoc facilities committee chair will be asked to hold a meeting to discuss possible next steps with respect to the Beamsville facility. **CARRIED.**

vi. Funding Resolution from Smiths Falls Council

The CEO reviewed the Smiths Falls Council funding resolution and a discussion followed.

09 - 47

Moved by J. Harrison, seconded by L. Wisniewski, that the Lincoln Public Library does not endorse the Smiths Falls Council resolution. **CARRIED.**

4. Matters for Information

4.1 Report of the Chair

The Chair presented her report discussing the distribution of the annual report that has been held up by the audit. The detailed annual report will be posted on the library's web site and sent to council with a covering letter explaining that the board will answer any questions council might have.

4.2 Report of the CEO

The CEO presented her report highlighting the hiring of the library's summer student and library visits to the schools. The CEO also presented her CLA conference report going over the highlights of the conference.

09 – 48

Moved by L. Denick, seconded by L. Wisniewski, that the Chair and CEO reports be received. **CARRIED.**

4.3 Board Correspondence

The Chair read a letter from Vince Pillay praising staff and service at the Lincoln Public Library.

09 – 49

Moved by K. Putter, seconded by L. Denick, that the Board correspondence be received. **CARRIED.**

5. Pending 2009 Initiatives

- i. Trustee Training/Succession Planning**
- ii. New library board picture**

6. Adjournment

09 – 50

Moved by L. Wisniewski that the meeting be adjourned. **CARRIED.**

The meeting was adjourned at 8:30 p.m.

The next meeting will be held on Tuesday, September 15th, 2009 at the Fleming Library.

Chair _____

Secretary/Treasurer _____