



Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Jane Wright (Chair), Victoria Bucsis, Rob Foster, Joyce Harrison, John Kralt, Kelly Putter, Lynn Wisniewski

Regrets: Lisa Denick, Wayne MacMillan

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

1. Call to Order

The Chair called the meeting to order at 7:00 p.m. and introduced the newest board member, Victoria Bucsis.

2. Agenda Approval

09 - 31

Moved by J. Harrison, seconded by K. Putter, that the agenda be approved.
CARRIED.

3. Matters for Board Decision

3.1 Minutes of the March 17, 2009 Board Meeting

09 – 32

Moved by K. Putter, seconded by L. Wisniewski, that the minutes of the March 17, 2009 board meeting be approved. **CARRIED.**

**3.2 Business Arising from the March 17, 2009 Board Meeting
Minutes**

There was no business arising from the minutes of the March 17, 2009 board meeting.

**3.3 Minutes of the March 19 and April 9, 2009 Facilities Committee
Meeting**

J. Kralt reviewed the minutes of the March 19 and April 9, 2009 Facilities Committee meetings. During the March 19 meeting, the TOL population projections were reviewed and the CAO was brought up to date on library

circulation trends and their impact on library facility space requirements. During the April 9 meeting the province's social services uploading and its impact on municipal finances was discussed. The recent announcement of the Building Canada Fund and council's decision to applying for funding for a shared arena and library facility were discussed. Successful applicants will be notified by June 2009.

09 – 33

Moved by J. Kralt, seconded by J. Harrison, that the minutes of the March 19 and April 9, 2009 Facilities Committee meetings be approved. **CARRIED.**

3.4 Business Arising from the March 19 and April 9, 2009 Facilities Committee Meetings

3.5 New Business

i. March Financial Report

The CEO presented the March Financial Report highlighting that the collections budget and all other budget lines are on track.

ii. February Statistical Report

The DCEO presented the March 2009 statistics noting the 12% increase in Beamsville's circulation and the 11% increase in visits to the Vineland library.

09 – 34

Moved by K. Putter, seconded by L. Wisniewski, that the financial and statistical reports be approved. **CARRIED.**

iii. Policy Review

Policies dated 2003 and earlier will be included in the next board meeting agenda. The Vice Chair and CEO reviewed changes to the following policies:

a. C-8 Telephones

Fax service is now offered to the public and this was added to the policy.

b. D-6 Reference

Section 4 of the policy was deleted because it's procedure not policy.

c. E-1 Purpose - Circulation

The need for policy E-1 was questioned. It was noted that the policy's purpose may be to state that materials are circulated free of charge. The CEO will see if another policy states that access is free of charge thereby eliminating the need for policy E-1.

d. F-3 CLA Internet Code of Ethics

The age of internet access without parental permission was raised to 16 years of age at a previous board meeting and the policy was amended to reflect this change.

09 – 35

Moved by V. Bucsis, seconded by J. Harrison, that policies C-8 Telephones, D-6 Reference, E-1 Purpose – Circulation and F-3 CLA Internet Code of Ethics be approved as reviewed and amended. **CARRIED.**

4. Matters for Information

4.1 Report of the Chair

The Chair presented her report highlighting the sympathy card to sent staff member James Wagner, CEO evaluation committee progress, and her visit to former board member Charles Mitchell who is doing well beyond expectations.

4.2 Report of the CEO

The CEO presented her report highlighting full enrolment in all spring programs and the addition of an extra Babies & Books class. The CLICKS adult computer training programs are also full. The fourth instalment of the Local History Talks, in partnership with the Jordan Historical Museum, begins in May. A Power Point presentation of library service and program information running in a loop on a screen has been met with a positive response at the Vineland library. There is no room at the Beamsville library to run this information scroll. The Health & Safety committee met and there are currently no major issues.

4.3 Report – SOLS Trustee Meeting, April 18, 2009

L. Wisniewski presented a written reported on her attendance at the April 18, 2009 SOLS Trustee Meeting at the Port Colborne Public Library.

4.4 Board Correspondence

There was no board correspondence.

09 – 36

Moved by V. Bucsis, seconded by J. Harrison, that the Chair, Vice Chair and CEO reports be received. **CARRIED.**

5. Pending

- i. Trustee Training/Succession Planning**
- ii. Committee Structure Review – June**

6. Adjournment

09 – 37

Moved by L. Wisniewski that the meeting be adjourned. **CARRIED.**

The meeting was adjourned at 8:00 p.m.

The next meeting will be held on Thursday, May 21, 2008 at the Moses F. Rittenhouse Library in Vineland.

Chair _____

Secretary/Treasurer _____