



Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Jane Wright (Chair), Victoria Bucsis, Lisa Denick, Rob Foster, John Kralt, Wayne MacMillan, Kelly Putter, Lynn Wisniewski

Regrets: Joyce Harrison

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Agenda Approval

09 - 38

Moved by V. Bucsis, seconded by K. Putter, that the agenda be approved.

CARRIED.

3. Matters for Board Decision

3.1 Minutes of the April 21, 2009 Board Meeting

09 – 39

Moved by L. Wisniewski, seconded by L. Denick, that the minutes of the April 21, 2009 board meeting be approved. **CARRIED.**

**3.2 Business Arising from the April 21, 2009 Board Meeting
Minutes**

There was no business arising.

3.3 New Business

i. April Financial Report

The CEO presented the April financial report noting that all budget lines are on track and that there is a small surplus to cover unexpected expenditures in the last half of 2009. There were no questions from the board regarding the financial report.

ii. April Statistical Report

The DCEO presented the April 2009 statistics noting a new people counter has been installed in Beamsville.

09 – 40

Moved W. MacMillan, seconded by R. Foster, that the financial and statistical reports be received. **CARRIED.**

iii. Policy Review

The Chair and CEO reviewed changes to the following policies:

a. C-4 Selling on the Premises

The guidelines to selling on the premises were made more specific and now ensure the library remains neutral. Involvement of the board in granting permission to sell on the premises was discussed. The board recommended that the CEO should bring unusual or complicated requests to sell on the premises to board for its input. The board would like to be apprised after the fact to review successful and non-successful partnerships.

b. C-7 Lost and Found

No changes were made to policy C-7 Lost and Found.

c. D-7 Periodicals

Board members requested three additional changes to policy D-7 Periodicals.

d. E-1 Circulation - Purpose (now E-3)

Policy E-1 Circulation - Purpose was added to Policy E-3 Circulation – Loan Periods, Limits and Renewals.

09 – 41

Moved by L. Denick, seconded by W. MacMillan, that policies C-4 Selling on the Premises, C-7 Lost and Found, D-7 Periodicals and E-3 Circulation - Purpose be approved as reviewed and amended. **CARRIED.**

iv. 2010 Technology Plan

The CEO reviewed the library's Integrated Library System (ILS) Upgrade and Technology Update and Contingency Plans. Town of Lincoln (TOL) staff has been working on a 10 year capital projects plan and has included the ILS Upgrade and the Technology Update in the TOL's capital projects. The ILS Upgrade will be carried forward to 2010 budget.

09 – 42

Moved by W. MacMillan, seconded by V. Bucsis that the Technology Plan be approved. **CARRIED.**

4. Matters for Information

4.1 Report of the Chair

The Chair presented her report highlighting her attendance at the Lincoln Chamber of Commerce Annual General Meeting at Legends Estate Winery which featured chef and food and wine writer Lynn Ogryzlo. The Chair also attended the first presentation in the library's Local History Talk Series by Brian Culp. The Chair complimented library staff on the planters outside the Vineland library entrance that were donated by the Lincoln Garden Club. The Chair informed the board that a meeting may be called during the summer months if the TOL's library/arena project is approved. An announcement about the funding of the library/arena project will be made after June 22.

4.2 Report of the CEO

The CEO presented her report highlighting the wrap up of the spring programs and the planning of summer programs including the hiring of a summer student. The CEO also outlined the library's digitization project being planned in partnership with the Jordan Historical Museum.

09 – 42

Moved by V. Bucsis, seconded by J. Kralt, that the Chair and CEO reports be received. **CARRIED.**

4.3 Board Correspondence

The Chair read a thank you card from James and Beth Wagner for the sympathy flowers and card.

5. Pending

- i. Trustee Training/Succession Planning
- ii. Committee Structure Review – June

6. Adjournment

09 – 42

Moved by L. Wisniewski that the meeting be adjourned. **CARRIED.**

The meeting was adjourned at 7:45 p.m.

The next meeting will be held on Tuesday, June 16th, 2008 at the Fleming Library in Beamsville and will include a light dinner.

Chair _____

Secretary/Treasurer _____