



Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Jane Wright (Chair), Charles Mitchell (Vice Chair), Lisa Denick, Rob Foster, John Kralt, Wayne MacMillan, Kelly Putter, Wil van der Elst

Absent: Joyce Harrison

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

1. Call to Order

The Chair called the meeting to order at 7:05 p.m.

2. Agenda Approval

08 - 40

Moved by R. Foster, seconded by J. Kralt, that the agenda be approved.
CARRIED.

3. Matters for Board Discussion

3.1 Minutes of the March 18, 2008 Board Meeting

08 – 41

Moved by K. Putter, seconded by C. Mitchell, that the minutes of the March 18, 2008 board meeting be approved. **CARRIED.**

3.2 Business Arising from the March 18, 2008 Board Meeting Minutes

i. User Fees (Report on Lincoln resident usage at other libraries)

The CEO presented her “Neighbouring Library Usage by Lincoln Residents” report. A discussion of reciprocal borrowing options followed. W. van der Elst asked what the net financial benefit would be of charging a non-resident fee. The CEO explained there would be little financial benefit from the fee. C. Mitchell noted that it would be difficult to predict how many current non-residents would pay a fee so the financial benefit is difficult to project. W. MacMillan believes the

issue is not financial but an issue of fairness to taxpayers. In light of the new information provided by the CEO, the Chair recommended that the issue go to the Executive Committee for a decision. Members agreed on this course of action.

ii. 2007 Annual Reports

The 2007 Annual Reports were presented. A discussion of report distribution followed. The detailed report will be distributed to council members with a covering letter by the Chair. The brief report will be available at the libraries and on the library web site.

3.3 Minutes of the April 8, 2008 Library Services Committee Meeting

08 – 42

Moved by J. Wright, seconded by K. Putter, that the minutes of the April 8, 2008 Library Services Committee meeting be approved. **CARRIED.**

3.4 Minutes of the April 8, 2008 Executive Committee Meeting

08 – 43

Moved by C. Mitchell, seconded by W. McMillan, that the minutes of the April 8, 2008 Executive Committee meeting be approved. **CARRIED.**

3.5 Business Arising from the April 8, 2008 Executive Committee Meeting

i. G-15 - Professional Development

08 – 44

Moved by C. Mitchell, seconded by K. Putter that Policy G-15 – Professional Development be approved as amended. **CARRIED.**

A discussion of the Executive Committee's decision to approve the CEO's attendance at the International Federation of Library Associations (IFLA) conference in Quebec followed the approval of Policy G-15.

ii. Performance Measures - 2005 Provincial Comparison

The CEO presented her report "Provincial Library Statistics Comparisons 2005". It was noted that the Lincoln Public Library compared favourably to libraries serving a similar-sized population in the areas of collection size, service hours, visits, circulation, computer usage and municipal contribution. The library did not compare well on programming attendance and facility size. However, since 2005, the library has increased programming and attendance now compares favourably.

3.6 Minutes of the April 8, 2008 Ad Hoc Facilities Committee

08- 45

Moved by J. Kralt, seconded by C. Mitchell, that the minutes of the April 8, 2008 Ad Hoc Facilities Committee meeting be approved as amended. **CARRIED.**

4. Matters for Information

4.1 Report of the Chair

The Chair attended library assistant Martha Bucholz's retirement reception at the Moses F. Rittenhouse Library. The Chair made the slogan prize presentation to the Bout family of Vineland at April 10th's TOL Council meeting.

a. Niagara Escarpment Trustee Meeting

The Chair hosted the Niagara Escarpment Trustee meeting at the Moses F. Rittenhouse library. The CEO gave the 18 attending trustees a tour of the library before the meeting. The Lincoln Public Library is quite far ahead of other area libraries in terms of policies and a policy update schedule. The other area libraries are also struggling with teen programs. A "55 and Better" program has worked very well with seniors at the Pelham library. The trustees were given an introduction to a trustee primer currently being developed by Margaret Andrewes and Randy Loucks of the Ontario Library Boards' Association.

4.2 Report of the CEO

The CEO presented her report highlighting the start of Spring preschool programming. "Laugh Out Loud" is the theme of this summer's reading club program and the library is also planning an Anne of Green Gables anniversary program for the summer. Two new casual library assistants, Catherine Thomas and Janet Tritchew, have been hired to replace Martha Bucholz and Karin Vander Meulen. A computer data backup system has been installed and a recommendation for the new integrated library system will be presented in May.

4.3 Financial and Statistical Reports

The CEO presented the March financial report. A brief discussion of percentage of the collection budget dedicated to the Automatic Release Program followed the financial report. The DCEO presented the March statistical report. Several snow storms, an early closing due to inclement weather and the Easter holiday resulted in a drop in circulation and visits to the library.

08 – 46

Moved by W. van der Elst, seconded by C. Mitchell, that the reports be received. **CARRIED.**

5. Pending Items

i. Family Day

The Chair noted that Family Day opening is a budget issue so must be finalized by September. R. Foster suggested a decision on Family Day opening could be reached after the TOL and the union have settled the latest contract.

ii. Board Succession

6. Adjournment

08 – 47

Moved by C. Mitchell that the meeting be adjourned. **CARRIED.**

The meeting was adjourned at 8:25 p.m.

The next meeting will be held on Wednesday, May 21st 2008, 7:00 p.m. at the Fleming Library.

Chair _____

Secretary/Treasurer _____