



**Mission Statement**

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

**Members Present:** Lynn Wisniewski (Chair), Victoria Bucsis, Rob Foster, John Kralt, Wayne MacMillan, Jane Wright

**Staff Present:** Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

**Regrets:** Joyce Harrison, Carol Penner, Kelly Putter

**1. Call to Order**

The Chair called the meeting to order at 7:05 p.m.

**2. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**3. Agenda Approval**

10-87	Moved: J. Kralt	Seconded: V. Bucsis
	Be it resolved that the agenda is approved. <b>CARRIED.</b>	

**4. Matters for Board Decision**

**4.1 Minutes of the December 21, 2010 Board Meeting**

10-88	Moved: W. MacMillan	Seconded: J. Wright
	Be it resolved that the minutes of the December 21, 2010 board meeting are approved as amended. <b>CARRIED.</b>	

**4.2 Business Arising from the December 21, 2010 Board Meeting Minutes**

**i. Integrated Library System (ILS) Migration Update**

A formal launch of the Evergreen ILS will take place at Niagara College's Welland campus in February. Lincoln's mayor and town council will be invited.

**ii. Review of Evergreen Consortium Migration Financials**

A breakdown of the Evergreen Consortium migration expenses was reviewed. Using Evergreen instead of Horizon will save approximately \$25,000 annually.

**iii. 2011 Budget Update**

The new council began reviewing the 2011 capital budget on December 8 and 13. The operating budget discussions will start on January 19. The budgets will be finalized in February 2011.

### 4.3 New Business

#### i. December 2010 Financial Report

The library's annual provincial grant will be forwarded when the Town of Lincoln submits a year-end financial report that complies with the Public Libraries Act. A large amount of orders for the collection were received in late December and have not yet been reflected in the financial report.

10-89	Moved: J. Kralt	Seconded: J. Wright
	Be it resolved that the board receive the December financial report. <b>CARRIED.</b>	

#### ii. December 2010 Statistical Reports

System wide circulation decreased 22% over December 2009. Visits in Beamsville were down 14% and down 3% in Vineland. Circulation and visits from 2005 to 2010 were reviewed.

10-90	Moved: J. Kralt	Seconded: J. Wright
	Be it resolved that the board receive the December and 2005 - 2010 statistical reports. <b>CARRIED.</b>	

### 5. Matters for Information

#### 5.1 Report of the CEO

Children's and adult's programming was reviewed including partnership discussions with the Adult Learning and Resource Centre and the Beamsville Seniors' Club. The library received funding through the Southern Ontario Library Service Education Fund to assist one staff member with tuition for her Library Techniques course.

#### 5.2 Report of the DCEO

Community engagement was reviewed including work with the Twenty Valley Tourism Association, Employment Help Centre, TOL Community Services and the Jordan Historical Museum. Local writer, Eleanor Johnston, (author of *The Blessing Game*) will join Dr. Ross Pennie at the library's author evening on April 11<sup>th</sup>.

10-91	Moved: W. MacMillan	Seconded: V. Bucsis
	Be it resolved that the CEO's and DCEO's reports are received. <b>CARRIED.</b>	

#### 5.3 Board Correspondence

January 10, 2011 - FW: SOLS Signal Newsletter – January 7, 2011

January 14, 2011 - FOPL Members Voting Results on Provincial Funding Model

### 6. Adjournment

10-92	Moved: V. Bucsis
	Be it resolved that the meeting adjourn at 7:50 p.m. <b>CARRIED.</b>

The next meeting will be held on Tuesday, February 15<sup>th</sup>, 7:00 p.m. at the Fleming Library in Beamsville.

Chair \_\_\_\_\_

Secretary/Treasurer \_\_\_\_\_