



Minutes
**Meeting of the Lincoln Public Library Board
Tuesday, November 16, 2010, 7:00 p.m.
Lincoln Public Library, Vineland, Ontario**

Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Lynn Wisniewski (Chair), Victoria Bucsis, Joyce Harrison, Wayne MacMillan, Carol Penner, Jane Wright

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

Regrets: Rob Foster, John Kralt, Kelly Putter

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

10-69	Moved: J. Wright	Seconded: J. Harrison
	Be it resolved that the agenda is approved. CARRIED	

4. Matters for Board Decision

4.1 Minutes of the October 19, 2010 Board Meeting

10-70	Moved: W. MacMillan	Seconded: J. Harrison
	Be it resolved that the minutes of the October 19, 2010 board meeting are approved. CARRIED.	

4.2 Business Arising from the October 19, 2010 Board Meeting Minutes

i. Integrated Library System (ILS) Migration Update

The Evergreen upgrade in January will allow wildcard searching and improved holds management.

ii. Knowledge Ontario (KO)

KO received bridge funding mainly from school, college and university libraries which will allow it to operate until June 2011.

iii. 2011 Budget Update

Town council will review capital budgets in December and operating budgets in January. The

Evergreen Consortium requested an annual \$1,000 membership fee, beginning in 2011, to cover contingencies not in the budget. Board members expressed the need for a full accounting of the administration of the membership fees.

10-71	Moved: V. Bucsis	Seconded: J. Wright
	Be it resolved that the 2011 budget be approved as amended. CARRIED.	

4.3 New Business

i. October 2010 Financial Report

The library will receive the provincial grant when the Town of Lincoln’s financial audit is completed and submitted to the Ministry.

10-72	Moved: J. Wright	Seconded: J. Harrison
	Be it resolved that the board receive the October financial report. CARRIED.	

ii. October 2010 Statistical Reports

Several technical difficulties contributed to artificially low circulation in October. Most of the problems have been resolved and the remaining is being addressed.

10-73	Moved: J. Wright	Seconded: J. Harrison
	Be it resolved that the board receive the October statistical report. CARRIED.	

iii. Policy Review

Policy C10 – Unattended Children will be re-worded and brought back to the December meeting.

10-74	Moved: J. Harrison	Seconded: W. MacMillan
	Be it resolved that C6 - Petitions and C9 – Emergency Closing be approved as amended. CARRIED.	

iv. Escarpment Trustee Meeting

J. Harrison will attend the Escarpment Trustee meeting on November 27th.

v. Capital Funding Announcement

A Library/Arena Facility Committee will be struck when the new council is inaugurated. The CEO will speak to the CAO regarding the protocol for donations to the new library.

vi. Strategic Plan Preparations

The TOL’s upcoming “Future Focus Strategic Plan” will be consulted when the library’s next strategic plan is drafted. The status of the library’s 2007 – 2010 plan will be included in the package to the incoming library board.

5. Matters for Information

5.1 Report of the CEO

Tales for Twos and Storytime programming will be extended one week due to staff illness. The Harvest Happening event was very successful for the library and the Beamsville Business Improvement Area and will be held again next year.

5.2 Report of the DCEO

Community engagement activities with the Twenty Valley Tourism Association, Beamsville Business Improvement Area, Town of Lincoln, Jordan Historical Museum and the Pennsylvania German Folklore

Society were highlighted.

10-74	Moved: W. MacMillan	Seconded: C. Penner
	Be it resolved that the CEO's and DCEO's reports are received. CARRIED.	

5.3 Board Correspondence

i. Federation of Ontario Public Libraries

6. Adjournment

10-75	Moved: V. Bucsis	
	Be it resolved that the meeting adjourn at 8:40 p.m. CARRIED.	

The next meeting will be held on Tuesday, December 21st, 7:00 p.m. at the Fleming Library in Beamsville.

Chair _____

Secretary/Treasurer _____