



Minutes
Meeting of the Lincoln Public Library Board
Tuesday, October 19, 2010, 7:00 p.m.
Lincoln Public Library, Vineland, Ontario

Mission Statement

The Lincoln Public Library is dedicated to offering a full range of programs, services and materials that advance the personal growth, life-long learning and recreational interests of its community.

Members Present: Lynn Wisniewski (Chair), Victoria Bucsis, Joyce Harrison, John Kralt, Wayne MacMillan, Carol Penner, Jane Wright

Staff Present: Jill Nicholson (CEO), Cathy Simpson (DCEO, recorder)

Regrets: Rob Foster, Kelly Putter

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Declaration of Conflict of Interest

No conflicts of interest were declared.

3. Agenda Approval

10-59	Moved: J. Wright	Seconded: C. Penner
	Be it resolved that the agenda is approved. CARRIED	

4. Matters for Board Decision

4.1 Minutes of the September 21, 2010 Board Meeting

10-60	Moved: W. MacMillan	Seconded: J. Harrison
	Be it resolved that the minutes of the September 21, 2010 board meeting are approved. CARRIED.	

4.2 Business Arising from the September 21, 2010 Board Meeting Minutes

i. Integrated Library System (ILS) Migration Update

All libraries in the Evergreen Consortium will be live by the first week of November.

ii. Reciprocal Borrowing

We are waiting for a response from the Welland Public Library and will renew our agreement with West Lincoln. Niagara-on-the-Lake has implemented a non-resident fee.

iii. Knowledge Ontario

Databases formerly supplied by Knowledge Ontario are now supplied by the Southern Ontario Library

Service. We use Our Ontario which will continue to be administered by Knowledge Ontario until the end of June.

10-61	Moved: J. Kralt	Seconded: J. Harrison
	Be it resolved that the funding request from Knowledge Ontario be declined at this time. CARRIED.	

iv. Federation’s Provincial Funding Committee

Nothing new to report.

v. ServiceOntario

All library staff have completed ServiceOntario training. The official launch will be held at the Fleming Library on Friday, October 22nd at 7:00 p.m.

vi. 2011 Budget Update

The TOL has directed that three capital budget items be moved to the operating budget:

- Barcode scanners: \$1125
- Deepfreeze anti-virus software: \$1000
- Microsoft Office 10 licenses: \$1500

10-62	Moved: W. MacMillan	Seconded: J. Harrison
	Be it resolved that the 2011 budget be approved as amended. CARRIED.	

10-63	Moved: V. Bucsis	Seconded: J. Wright
	Be it resolved that the \$33,695 that was allocated in the 2010 operating budget for a concept design for Fleming be carried forward as a building design capital project in the 2011 capital budget. CARRIED.	

4.3 New Business

i. September 2010 Financial Report

10-64	Moved: C. Penner	Seconded: V. Bucsis
	Be it resolved that the board receive the September financial report. CARRIED.	

ii. September 2010 Statistical Reports

10-65	Moved: C. Penner	Seconded: V. Bucsis
	Be it resolved that the board receive the September statistical report. CARRIED.	

iii. Policy Review

10-66	Moved: J. Harrison	Seconded: W. MacMillan
	Be it resolved that E-6 Lost and Damaged Materials and E-7 Equipment Rentals be approved as amended that F-5 Program Fees and F-9 Wireless Access be approved as reviewed. CARRIED.	

iv. Trustee Brochure

The trustee brochure will be available at both libraries.

v. Letter to Municipal Candidates

The election letter was sent to all municipal candidates.

vi. Connectivity Funding Request

The library’s request for internet connectivity funding was denied.

5. Matters for Information

5.1 Report of the CEO

Most of the items in the CEO’s report were addressed earlier in the meeting. The CEO highlighted the resumption of children’s and senior’s programming.

5.2 Report of the DCEO

The DCEO reported on community engagement activities including the three library week events.

10-67	Moved: J. Wright	Seconded: V. Bucsis
	Be it resolved that the CEO’s and DCEO’s reports are received. CARRIED.	

5.3 Board Correspondence

i. Niagara-on-the-Lake Public Library Board.

ii. Thorold Public Library Board

6. Adjournment

10-68	Moved: J. Kralt
	Be it resolved that the meeting adjourn at 8:00 p.m. CARRIED.

The next meeting will be held on Tuesday, November 16th, 7:00 p.m. at the Moses F. Rittenhouse Library in Vineland.

Chair _____

Secretary/Treasurer_____